

SOUTHLAND HOSPICE

Volunteer Description Summary

Job Summary

Provides support to the Hospice client and family, in conjunction with the Hospice team.

Education/Experience/Skills/Qualifications

Certificate of volunteer training or willingness to be trained. Reside in the hospice service area.

Special Requirements

Demonstrates the following skills: interpersonal communication, a healthy adjustment to personal illness/loss/death, ability to unconditionally accept people as they are, and ability to serve as an active team member.

Sensory requirements

Ability to: talk and hear (in person/on the telephone), vision (for close work/to read printed materials/long distance).

RESPONSIBILITIES

Administrative:

1. Visit patients/loved ones at home, in the hospital, or in a nursing facility to offer conversation, respite and assistance according to schedule and/or as needed.
2. Provide companionship in accordance with the needs of the client and family.
3. Perform selected tasks i.e. letter writing, homemaking chores (light cooking, housekeeping, laundry) if requested.
4. Provides respite care for brief periods of time as requested.
5. Continues support of the family during bereavement period via telephone, home visits, written correspondence or facilitation of peer support group.
6. Submits service hours on appropriate forms.

Corporate:

1. Complies with all State and Federal hospice regulations.
2. Assumes personal responsibility of keeping informed of current changes and trends affecting one's personal field.
3. Completes assignments as directed.
4. Maintains strict confidentiality in dealing with patient, family and agency information.
5. Maintains a neat, appropriate and professional appearance: wears name/I.D. badge.
6. Attends in-services and meetings as required.
7. Performs other duties as directed.